



**The West Bengal University of Teachers' Training,  
Education Planning and Administration**

25/2 & 25/3, Ballygunge Circular Road, Kolkata - 700019

**URGENT NOTICE**

Date: 22.04.2019

As per UGC instruction the Principal of affiliated colleges under this University are hereby requested to circulate the following matters as early as possible for the convenience of students and their parents/guardians.

- a) Speed up the disposal of grievances and reduce the number of pending grievances.
- b) Fix up Notice Boards at prominent places giving following details for the convenience of students and their parents /guardians.
  1. Name of the Director/Principal.
  2. Name of the nodal person with phone number & e-mail address.
  3. Details of online grievance portals.

  
(Prof. (Dr.) Tapas Basu) 22/4/2019  
Registrar

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The West Bengal University of  
Teachers' Training, Education  
Planning and Administration