



**The West Bengal University of Teachers' Training,  
Education Planning and Administration**

25/2 & 25/3, Ballygunge Circular Road, Kolkata - 700019

---

Date: 05.12.2018

**NOTICE**

It is notified for general information of all Affiliated Colleges/Institutions under this University that for smooth functioning of the official business, it is requested to send the names of the Principal/Teacher-in-Charge/Senior most staff members of the respective College/Institutions who are well acquainted about the relevant official work along with their specimen signatures and Phone numbers, attested by the Secretary. It is requested earnestly to treat the matter as **EXTREMELY URGENT**.

*P.K.Chanda*  
*05/12/2018*

( Dr.P.K.Chanda)

Registrar

WBUTTEPA