

Examination Rules for M.Ed. Programme

(Adopted in the meeting of the Examination Committee held on 16.02.2016)

1. A candidate shall have to secure 40% marks in each Theoretical paper as well as in Practical paper in each course as qualifying marks and 50 % marks in each course as pass marks.
2. A candidate who fails to secure 50% marks in one or two courses shall be declared as 'Supplementary'. A candidate who fails to secure 50% marks in more than two Courses in a semester shall be declared as failed in that semester. He/she shall have to appear at the whole semester as the Supplementary Examination either along with the next higher semester or with the next regular batch.
3. A candidate shall not continue his/her study for higher semester examination without appearing at lower semester examination. He/she may enrol for that semester in the next year and appear with the regular batch.
4. If a candidate appearing at any semester examination but fails to pass in one or more courses, his/her Internal Continuous Assessment Marks in practicum will be carried forward for computation of result, provided he/she secures the qualifying marks (40%).
5. A candidate who has duly filled in his/her Examination Form and paid the Examination fees, but is absent in any course(s) of any semester(s) examination, will be deemed to have failed in that/ those course(s).
6. A back candidate shall have to clear his/her back course(s) within two more consecutive chances, such that he/she shall clear his/her M.Ed. programme within three years from his/her date of admission . In no way, any candidate will get more than three consecutive chances to qualify any particular semester examination. If any candidate does not enrol or appear at any Semester Examination, he/she shall be deemed to have lost one chance.
7. If at any stage it is found that the candidate cannot qualify any semester in three consecutive chances or cannot complete all the semesters within three years from the date of his/her admission, he/she will be declared as 'Disqualified' and the candidate will have to leave or discontinue the programme.
8. **One mark deficiency rule:** If a candidate fails to qualify in any theoretical paper(s) or to pass any course(s) by 1 mark only, he/she shall be given additional 1 to qualify the theoretical paper(s) or to pass the course(s). But the double benefit will not be given in the same course. It will be shown only in the Tabulation Roll by adding (+) 1 against that particular theoretical paper(s). A candidate failing to secure 55% or 60% by maximum 1 as equivalent % of marks corresponding to CGPA shall be given the benefit of adding maximum 1 which will be shown in the tabulation roll for the declaration of the final result, to help him/her to secure 55% or 60%.
9. After appearing at any Semester Examination, a candidate may opt for cancellation of his enrolment at the said examination for which he/she has to write to the Controller of Examinations through the Head of the Institution of the concerned college within 15 (fifteen) days of completion of theory examination or before the publication of the result whichever is earlier. Cancellation of examination will be treated as loss of a chance.
10. A candidate who secures the Grade 'E' and above and wants to repeat any theoretical paper(s) to improve his/her performance in any course(s) shall be allowed to surrender his/her earlier grade(s) in the theoretical paper(s) within 15 days of the date of publication of result. He/ she will have to appear at the next Supplementary Examination for repeating the theoretical paper(s). His/her repeat performance in the course(s) will be taken into consideration to compute the SGPA and CGPA.
11. The Semester Examination will be conducted in the combination of Semester I/III along with Semester II/IV (Supplementary) in December and Semester II/IV along with Semester I/III (Supplementary) in June every year.

12. If a candidate is not satisfied with the result of any theoretical paper(s), he/she may apply to the Controller of Examinations for reviewing the respective paper(s) within 15 days of publication of result by depositing Rs.100/- per theoretical paper. He/she may apply for maximum two theoretical papers. In the case of any practical paper(s), the candidate may apply to the Controller of Examinations for scrutiny of his/her result by depositing Rs.100/- per practical paper.
13. If a candidate wants to see the photocopy of any theoretical examined answer script(s), he /she may apply to the Controller of Examinations within 15 days of the date of publication of result by depositing Rs.500/- per script.
14. Grade Cards will be issued to the students after each semester end examination and consolidated Grade Card will be issued after completion of the programme. The result of each semester examination will be shown in terms of SGPA (Semester Grade Point Average) and after completion of the programme, the result will be shown as CGPA (Cumulative Grade Point Average) and Letter Grade. The equivalent percentage of CGPA will also be reflected on the final result card. The Letter Grade and Grade Points will be as per the following table:

Performance	% of Marks	Letter Grade	Grade Point
Excellent	90-100	A	10
Very Good	80-89.99	B	9
Good	70-79.99	C	8
Average	60-69.99	D	7
Fair	50-59.99	E	6
Failed in Course	Below 50	F	0

Q = Qualifying Marks (40%)

NQ = Not Qualified (Below 40%)

AB = Absent

15. The following procedures to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) are accepted:
 - i) The SGPA is the ratio of sum of the credit points which are the products of the credits with the grade points scored by a student in all the courses taken by a student and the total credits of all courses undergone by a student ,i.e.
$$SGPA (S_i) = \frac{\sum(c \times G)}{\sum c}$$
where c is the credit of a course and G is the grade point scored by the student in that particular course.
 - ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.
$$CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$$
Where S_i is the SGPA of the ith semester and C_i is the total credits of that semester.
 - iii) The SGPA and CGPA shall be reflected in the Grade Card up to 2 decimal points.

Illustration of Computation of SGPA and CGPA

a). **Illustration for SGPA of M.Ed. 1st Semester**

Courses	Credit	Letter Grade	Grade point	Credit Point (Credit X Grade Point)
Course 1	4	B	6	24
Course 2	4	B+	7	28
Course 3	4	C+	5	20
Course 4	4	B+	7	28
Course 5	2	A	8	16
Course 6	2	O	10	20
	20			136
SGPA = 136 / 20 = 6.80				

Thus, **SGPA = 136 / 20 = 6.80**

b) **Illustration for CGPA**

Semester 1	Semester 2	Semester 3	Semester 4
Credit : 20 SGPA: 6.80	Credit : 20 SGPA: 7.81	Credit : 20 SGPA: 5.68	Credit : 20 SGPA: 6.24

$$\text{Thus, CGPA} = \frac{20 \times 6.80 + 20 \times 7.81 + 20 \times 5.68 + 20 \times 6.24}{80} = 6.63$$

16. The following categories of result will be shown in the result card:

- I) **SEMESTER PASSED** = Passed in all Courses
- II) **SUPPLEMENTARY** = Failed or absent in one or two Courses
- III) **NOT APPEARED** = Enrolled for the Examination but not appeared in the Semester end Examination
- IV) **FAILED** = Failed or absent in more than two Courses