



Baba Saheb Ambedkar Education University

(Erstwhile The West Bengal University of Teachers' Training,
Education Planning and Administration)

25/2 & 25/3, Ballygunge Circular Road, Kolkata – 700019

NOTICE

In view of rapid increase in applications for outgoing migration and as approved by the competent authority, the following modifications are made in the process of issuing outgoing migration certificate:-

- 1) The time period for issuance of migration certificate on emergency basis has been extended from seven days to ten days.
- 2) The email address for outgoing migration cell has been changed to outgoingmigration.bsaeu@gmail.com.
- 3) Existing telephone number has been changed to new telephone no. (033)3544-4902
- 4) Students who require to take migration certificate on urgent basis, are henceforth requested not to send email (as was notified during COVID-19 period) but to apply offline as is done now and earlier.
- 5) The required fee can be deposited online through the link provided below, along with the duly filled-in prescribed form enclosed herewith (instead of present notified account no. 35637051022 in SBI, Bhowanipore Branch).
- 6) Those who are depositing the migration fee by demand draft should henceforth draw the draft in favour of "Baba Saheb Ambedkar Education University" payable at Kolkata. Draft drawn in any other name will not be entertained.
- 7) The link of online fee payment is <https://forms.eduqfix.com/babasaheb/add>.

This notification will take effect from 17.01.2023.

Date: 09.01.2023


Registrar, BSAEU
Baba Saheb Ambedkar Education University
(Erstwhile WBUTTEPA)



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Form of Application for Outgoing Migration Certificate

1. Name in full of the applicant in block letters
(According to the Registration Certificate)
2. Name of the applicant's Father
3. Registration Number with the year of
registration of this University Registration No.....
of
4. Permanent Residential Address
(in block letter)
5. Present Residential Address
(in block letter)
6. Date of Payment of Migration fee (Receipt showing
payment of the fee should be enclosed with this form)
7. Name of the college where from his/her name was
registered first under this University
8. The name of different examinations of this University
he/she passed (Roll, Numbers and also Examination Roll No Year
the year of examination should be stated)
9. Reasons for Migration
10. Name of the college under this University
where the student studied last

11. Mode of Payment

(Tick <input type="checkbox"/> as applicable)	A) Draft Favour of "Baba Saheb Ambedkar Education University" payable at Kolkata. B) Online Payment Link (https://forms.eduqfix.com/babasaheb/add)			
b) Payment Details (if applicable)	i. Transaction ID / DD Number	ii. Date	iii. Bank Name for DD only	iv. Amount

(Signature & address of the applicant in full)

Signature and Official Seal of the Head of the Institute
under this University where the applicant studied last

Date:

N.B.:-i) Original Registration Certificate and original Mark Sheet /Certificate of the last examination under this university/ NOC (if discontinued) along with the photo copies of them will have to be presented at the time of verification by the dealing section.

ii) Migration Certificate will be delivered from the University counter during working hours.

iii) Migration Certificate Fee (Ordinary) **Rs. 200/-** (Certificate will be delivered within **30 working days**)

iv) Migration Certificate Fee (Urgent) **Rs. 500/-** (Certificate will be delivered within **10 working days**)

v) No application will be received after 2 p.m. on any working day.