



The West Bengal University of Teachers' Training,
Education Planning and Administration

25/2 & 25/3, Ballygunge Circular Road, Kolkata – 700019

Memo. No. - WBUTTEPA/RO/305/2021

Date: 27.08.2021

NOTICE FOR REGISTRATION TO M.Ed. PROGRAMME (2020-22)

This is for the kind information for the Principal / TIC/ OIC of Affiliated Colleges under WBUTTEPA including University Department that the filling up of Registration forms for the session 2020-2022 will be held through **online portal** in accordance with the under mentioned schedule. User ID and Password will be sent to registered E-mail ID of the college.

- Date of submission of Registration Form via **online portal**: From **02.09.2021** to **10.09.2021**
- Documents to be uploaded by the college on behalf of students are as follow:-
 1. Upload filled in **Online Registration Form** with original signature of student and Head of the Institution. (should be in .jpg between **100KB to 200 KB**)
 2. Self-attested photocopies of **Admit Card of 10th standard**. (should be in .jpg between 100KB to 200 KB)
 3. Self-attested photocopies of **all Mark sheets of Graduation** (Part I/Part II/Part III or all Semesters) (should be in .jpg between **100KB to 200 KB**)
**Also upload Conversion Certificate with all Mark sheets for CBCS Mark sheets.*
 4. Self-attested photocopies of **all Mark sheets of Post-Graduation** (Part I/Part II or all Semesters) (should be in .jpg between **100KB to 200 KB**)
**Also upload Conversion Certificate with all Mark sheets for CBCS Mark sheets.*
 5. Self-attested photocopies of **B.Ed. Mark sheet / D. El. D. Mark sheet as applicable** (for M.Ed. students only) (should be in .jpg between **100KB to 200 KB**)
 6. Self-attested photocopy of **SC / ST / PWD / OBC-A / OBC-B Certificate**. (should be in .jpg between **100KB to 200 KB**)
 7. Self-attested photocopy of **Aadhaar Card** (if any). (should be in .jpg between **100KB to 200 KB**)
 8. Self-attested photocopy of **Registration Certificate for HOME University (WBUTTEPA) candidate** (should be in .jpg between **100KB to 200 KB**)
 9. Self-attested photocopy of **Migration Certificate for OTHER University candidate** (should be in .jpg between **100KB to 200 KB**)
 10. If Deputed (Joining Letter with Relevant Permission) (should be in .jpg between **100KB to 200 KB**)
 11. Others Documents (any correction in Registration form, Marriage Certificate with affidavit of 1st Class Judicial Magistrate etc.) (should be in .jpg between **100KB to 200 KB**)
- **Migration certificate is to be submitted, in original. (when notified by University)**
- Registration fee (**to be paid through online by SBI Collect**): **Rs. 500.00 per student**. (Students already registered under this University will not be required to pay the Registration fee. However, all such candidates will be required to fill in the Registration form and submit requisite testimonials as above for documentation).
- The total amount of Registration fee collected from the students (**Rs. 500.00 per student**) to be deposited by the college through **SBI Collect** (<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=898879>) in a single transaction for the whole amount.
- **Last date of Payment for Registration fees is 13.09.2021**


27/08/21

REGISTRAR
Registrar