



The West Bengal University of Teachers' Training, Education Planning and Administration

25/2 & 25/3, Ballygunge Circular Road, Kolkata – 700019

Memo. No. - WBUTTEPA/RO/290/2017

Date: 11.08.2017

NOTICE FOR REGISTRATION

- Download of Registration form by the college from the University website
- Last date for the submission of filled-in Registration form:
25/08/2017(without fine); 31/08/2017(with late fine of Rs.200/- for each candidate)
- Documents to be submitted by the student-
 - Application for registration (duly countersigned by the Principal/O.I.C/T.I.C.)- original copy plus one photo copy
 - Photocopy (with attestation by the Head of the Institution) of the application form of each candidate.
(For M.Ed. candidates the application forms of the candidates must have recommendation of the University for admission. Copy of separate approval of the University should be enclosed when the approval was not done on the application form .)
 - One Self-attested photocopy of B.Ed. Mark sheet (*for M.Ed. students only*)
 - One Self-attested photocopy of Graduation Mark sheet
 - One Self-attested photocopy of P.G. Mark sheet (for P.G. students)
 - Migration certificate, **in original**
- Registration fee(to be submitted along with the filled-in Registration Form: **Rs. 500.00 per student**)
- A College will submit the application forms of all the candidates at a time in a cover file along with a forwarding letter from the Principal stating the details of those candidates admitted and seeking registration.
- Along with the above, the total amount of Registration fee collected from the students (**Rs. 500.00 per student and late fine of Rs. 200/- per student, if any**) as stated in the forwarding letter is to be deposited by the college through a DD (in favour of WBUTTEPA-COLLEGE, payable at Kolkata).

Sd/-

(Dr. P.K.CHANDA)

REGISTRAR

11.08.2017